



APPLICATION FOR LEAVE

Attendance at all lectures is a requirement of the course, it is not optional. Students who know they need time off for compassionate reasons must complete the following form.

Name of student: _____

Date of intended leave: _____

Date of intended return: _____

List of subjects that will be affected:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Outline of reason for application:

OFFICE USE

Application for leave granted: Yes No

Signed _____ Date: _____

Name _____