



TRANSFER OF STUDY REQUEST

Students wishing to transfer to another college must attach a letter of offer from the college of interest

Student Name: _____ ID _____

Please give a summary of why you wish to transfer to another Training College.

Is there a specific College you are interested in, if so, please provide the name of this College.

Have you been studying for less than six months at SURFCiTY College _____

Are all your fees up to date _____

Is there a specific College you are interested in, if so, please provide the name of this College.

(Signature of student)

(Date)

Please lodge this form to the Head of Student Services. Students have the right to appeal the decision made by the College Personal deciding the outcome of this request. Should you wish to do so, please make use of the College appeal processes

College Personal Making Decision _____ Date _____

Decision Made _____

If declined, reason _____

Signed _____